

TO: INTERESTED CITIZENS

Would you like to play a part in your county government? County Council accepts applications yearly for seats on 11 county boards and commissions (listed below). Council reviews the applications in May, and appointments are effective July 1. Should there be a resignation during the year, applications are kept on file. If you are interested, return the completed application to Irene Plyler, Clerk to Council, P. O. Box 1809, Lancaster, SC 29721, or hand deliver it to Irene Plyler in the new County Administration Building, 101 N. Main Street, 2<sup>nd</sup> floor, Lancaster 29721 *NOTE: All appointed Board & Commission members are required to attend a training session prior to taking the oath of office and participating in a meeting.*

Airport Commission	Farmers Market	Joint Planning Commission
Assessment Appeals Board	Health & Wellness Comm.	Joint Recreation Commission
Community Relations Comm.	Historical Commission	Zoning Appeals Board
Construction Board of Appeals		Library

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**LANCASTER COUNTY BOARDS & COMMISSIONS - APPLICATION FOR SERVICE**

Name \_\_\_\_\_ County Council District \_\_\_\_\_

Mailing Address \_\_\_\_\_

Street Address \_\_\_\_\_ Registered Voter yes \_\_\_ no \_\_\_

Tel. Number (home) \_\_\_\_\_ (work) \_\_\_\_\_ (other) \_\_\_\_\_

Occupation \_\_\_\_\_ Place of employment \_\_\_\_\_

Address \_\_\_\_\_ Normal working hours \_\_\_\_\_  
*(most meetings are scheduled after 6:00 pm - lack of attendance can be reason for replacement on a commission)*

Name of Board or Commission in which you are interested

1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_ 3rd choice \_\_\_\_\_

Reason for interest \_\_\_\_\_

Why do you feel you are qualified to serve on these boards? In addition, note education, areas of expertise, skills & interests.  
*(continue on separate sheet side if needed)*

Do you presently serve any State, County or Municipal Boards? \_\_\_\_\_ If yes, list \_\_\_\_\_

Additional pertinent information \_\_\_\_\_

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

*Receipt of application does not guarantee an appointment. Applicants will be notified of appointments by mail.*

### ***AIRPORT COMMISSION***

The Airport Commission was formed to administer the handling of all matters affecting airports and to establish rules, policies, plans and procedures for the Lancaster County Airport. The Commission consists of 7 members. They prepare annual expense and revenue budgets for the operation of the Airport, recommend methods of management and operation of the airport, appoint a fixed base operator for the county airport, and develop plans for the maintenance and future uses of the airport. This board meets in the evening at the County Airport quarterly and at the call of the chair.

### ***BOARD OF ASSESSMENT APPEALS***

The Lancaster County Board of Assessment Appeals is created by State Statute to hear and to act on appeals from the assessment of the county tax assessor. The board is composed of 7 members. This board meets in the evening in the County Administration Building at the call of the chair.

### ***CONSTRUCTION BOARD OF APPEALS***

This county board was formed in early 1998 to hear appeals of decisions and interpretation of the building official and consider variances of the technical codes. This board consists of 7 members appointed by County Council and 2 alternates. This board meets in the evening and only when an appeal is filed or at the call of the chair.

### ***COMMUNITY RELATIONS COMMISSION***

The Community Relations Commission was formed to advocate community harmony, provide an objective forum for fairness and equity, seek elimination of discrimination, and promote accessibility to public services and facilities irrespective of race, age, sex, national origin or disability. The commission investigates and formulates recommendations in pursuit of equitable resolutions in matters of potential or alleged discrimination. They foster accurate public perception by assisting to channel communications and eliminate false or misleading rumors, and they serve as an information clearing house and a facilitating entity in the area of social justice. This board consists of 7 members and meets each month at 6:30 p.m. in the County Administration Building.

## ***FARMERS MARKET***

The purpose of the Lancaster County Farmers Market is to promote the establishment and operation of the farmers market in the county for the mutual benefit of farmers and consumers in this area. They operate, maintain, supervise and generally control the county farmers' market, they prepare and recommend to the county an annual operating budget, they interview and recommend to council any needs for employees of the farmers' market and salaries for those employees, they recommend to Council such fees and charges for the use of the facilities of the farmers market, they prepare and recommend to the council any rules and regulations for use and operation of the market, they collect and remit to the county all fees and charges of the farmers' market on a weekly basis during operation of the market, they disseminate information concerning the use and advantages of the farmers' market and promote and facilitate the use by producers and consumers of Lancaster County of the farmers' market. This board consists of 7 members and meets at the call of the chair.

## ***HEALTH & WELLNESS COMMISSION***

The purpose of the Health and Wellness Commission is to serve as an advisory body to county council and as a coordinating and educational body for the people of Lancaster County in matters concerned with the health and well-being of the community. They try to identify health issues in the county, to coordinate existing services and/or establishment of additional services or programs to meet those needs. This is the largest county board - they consist of 17 members which includes representation from business and industry, the clergy, county, city and town governments, Health Department, Dept of Social Services, School District, Springs Hospital and the County Medical Society. This board meets the 2<sup>nd</sup> Wednesday every other month at 12 noon at various locations.

## ***HISTORICAL COMMISSION***

The purpose of the Historical Commission is to preserve and identify places and things of historical significance in Lancaster County. The Commission selects markers and is responsible for the upkeep of historical sites in the county. They work with the State Park Commission in maintenance of the state park at the Andrew Jackson birthplace. They are authorized to receive and disburse funds within its budget, compile, print and seal historical pamphlets and books. The commission works with other groups, agencies and organizations in promoting events of an historical nature. The Historical Commission published the 2000 Historical Calendar of Lancaster County. The board consists of 7 appointed members and 6 advisory members and meets quarterly at 107 South French Street.

### ***JOINT PLANNING COMMISSION***

The function and duties of the Joint Planning Commission is to undertake a continuing planning program for the physical, social and economic growth, development and redevelopment of Lancaster County. The planning commission may make, publish, and distribute maps, plans and reports and recommendations relating to the plans and programs and the development of the county to public officials and agencies, public utility companies, civic, educational, professional, and other organizations and citizens. It is the function and duty of the planning commission to review and revise local land use ordinances. The planning commission recently prepared a unified development ordinance and comprehensive plan for Lancaster County. The Planning Commission consists of 16 members representing the County, the municipalities of Lancaster, Kershaw, and Heath Springs, Education, Homebuilders, Utilities and Water & Sewer. They meet the 3<sup>rd</sup> Tuesday of every month at 6:30 p.m. in the County Administration Building.

### ***LIBRARY BOARD***

The Library Board consists of 9 members. The Library Board is authorized to employ and discharge employees, to purchase, lease hold and dispose of real and personal property in the name of the county for the exclusive use of the county public library system, to acquire books and other library materials, to designate or mark equipment, rooms and buildings and other library facilities, to commemorate and identify gifts and donations made to the library system, and take any actions deemed necessary and proper to establish, equip, operate and maintain an effective library system within limits of approved appropriations of county council. The County Library has a facility in Lancaster and Kershaw and soon will have one in Indian Land. They meet the 4<sup>th</sup> Tuesday of every other month at 6:00 p.m. at the Lancaster County Library.

### ***JOINT RECREATION COMMISSION***

The Joint Recreation Commission consists of 10 members representing the County and the municipalities of Lancaster, Kershaw and Heath Springs. The purpose of the Commission is to manage, supervise, maintain and control the use of all recreation and park property located in Lancaster County owned by the County, the City of Lancaster, The Town of Heath Springs, and the Town of Kershaw. The commission prepares plans for future park and recreation facilities which may be needed to meet the needs of all citizens of the county. They are responsible for the development and implementation of public recreation programs for all citizens of the county. They meet the 2<sup>nd</sup> Tuesday of every month at 7:00 p.m. at 260 South Plantation Road.

### ***BOARD OF ZONING APPEALS***

The Board of Zoning Appeals is composed of 7 members. The Board of Zoning Appeals may hear appeals from the public for administrative decisions, applications for variances, and applications for special exceptions, after an application is filed with the County Planning Department. They meet the 2<sup>nd</sup> Tuesday of each month at 6:30 p.m. in the County Administration Building.